



**UNOFFICIAL REPORT OF MAJOR ACTIONS
NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES
AND CERTIFYING BOARDS
March 2-3, 2020**

The National Commission on Recognition of Dental Specialties and Certifying Boards (NCRDSCB) met on March 2-3, 2020 at the ADA Headquarters Building in Chicago and took the following actions:

1. Determined that the American Academy of Oral Medicine (AAOM) application for specialty recognition meets each of the *Requirements for Recognition of a Dental Specialty*. Oral Medicine is now the eleventh recognized dental specialty and the second new specialty to be recognized since the formation of the National Commission in 2018.
2. Determined that the American Dental Board of Anesthesiology (ADBA) application for recognition as the national certifying board for Dental Anesthesiology meets each of the *Requirements for Recognition of a Dental Specialty National Certifying Board*. Dental Anesthesia was recognized by the National Commission as a dental specialty in 2019.
3. Adopted revisions to the NCRDSCB *Rules* to reflect National Commission's revised Mission Statement in Article I
4. Adopted the revisions to the following policies:
 - Policy on Development of Administrative and Operational Policies
 - National Commission and Commission Meetings- Composition and Criteria
 - Policy on Nomination of Public Members
 - Review Committees and Review Committee Meetings of the National Commission
 - Confidentiality Policy
 - Conflict of Interest Policy
 - Policy on Simultaneous Service
 - Payment of Annual Fees by Recognized Specialty Sponsoring Organizations
 - Policy on Periodic Review of Dental Specialty Education and Practice
 - Policy on the Annual Report of the Certifying Boards
 - Policy on Failure to Comply with Request for Information and Missed Deadlines
 - Application Process for Recognition of a Dental Specialty
 - Application Process for Recognition of a Dental Specialty Certifying Board
 - Policy on Third Party Comments
5. Adopted the following new policies:
 - Policy on Removal of Commission, Review Committee and Appeal Board Members
 - Policy on Appointment of Commission and Appeal Board Members if Appointing Organization Fails to Appoint Due to Vacancy
 - Policy and Procedure Related to Compliance with the Health Insurance Portability and Accountability Act
 - Policy on Integrity
 - Policy and Procedure Related to a Recognized Specialty's Request for Change in Name, Definition and/or Scope of Practice
 - Policy on Complaints
 - Policy on Withdrawal of Recognition
 - Recognition Status Definitions
4. Adopted revisions to the National Commission's mission, vision, and values statements (Appendix 1) and adopted a strategic plan (Appendix 2).



5. Approved a shared services agreement with the American Dental Association.
6. Approved the preliminary 2021 NCRDSCB budget for submission to the ADA Board of Trustees and the ADA House of Delegates.
7. Approved revisions to the Application for Recognition of a Dental Specialty Sponsoring Organization; the Application for Recognition of a Dental Specialty Certifying Board; and the 2021 Annual Survey of the Recognized Dental Specialty Certifying Boards.
8. Approved the National Commission sending correspondence to the Council on Dental Education and Licensure requesting revision to the *Requirements for Recognition of a Dental Specialty*.
9. Adopted the 2021 NCRDSCB Annual Survey of the Recognized Dental Specialty Certifying Board.
10. Elected Dr. Frank Tuminelli, vice-chair, for the 2020-2021 term. Dr. Alan Friedel, current vice-chair of the National Commission, succeeds to the Chair of the National Commission for the 2020-2021 term following the conclusion of the ADA Annual Meeting in October.
11. Confirmed the next meeting dates of the National Commission will be March 8-9, 2021.

NCRDSCB Members: Dr. James Boyle (chair); Dr. Wayne Aldredge, Dr. Don Altman, Dr. Joseph Battaglia, Dr. James Benz, Dr. Renee Broughten, Dr. Anthony Carroccia, Dr. Ralph Cooley, Dr. Alan Friedel (vice-chair), Dr. Steven Ganzberg, Dr. Anita Gohel, Dr. Denise Hering, Dr. William Johnson, Dr. Roger Kiesling, Dr. Andrew Kwasny, Dr. Brian McAllister, Dr. Edward Moody, Dr. Susan Muller, Dr. Charles Norman, Dr. Frank Tuminelli, Dr. Mara Catey-Williams

ADA Board of Trustees Liaison: Dr. Richard Rosato, First District

NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS

National Commission Mission Statement

The National Commission on Recognition of Dental Specialties and Certifying Boards serves the public and the profession by providing transparent and objective review of the recognized specialty organizations, prospective specialty organizations, their respective certifying boards and their adherence to the *ADA Requirements for Recognition of Dental Specialties and National Certifying Boards for Dental Specialists*.

National Commission Vision Statement

The National Commission on Recognition of Dental Specialties and Certifying Boards is held to be the standard for excellence and professionalism in the recognition of the dental specialties and dental specialty certifying boards

National Commission Values

Objectivity
Integrity
Transparency
Consistency
Professionalism

NATIONAL COMMISSION ON RECOGNITION OF DENTAL SPECIALTIES AND CERTIFYING BOARDS

DRAFT STRATEGIC PLAN 2020-2025

Goal 1: Organizational Capacity Goal: Strong Working Relationships with Communities of Interest

Objective 1. Develop communication plans designed to increase National Commission brand and educate the public/communities of interest on the role of the National Commission.

Action/Metrics:

- Establish a Standing Committee on Communication and Technology by Q2 2020.
- Communication and Technology Committee to draft a communication plan for consideration by the National Commission. Upon adoption, the committee will implement and oversee the plan by Q3 of 2021.
- Hold an open meeting at the October 2020 American Dental Association Annual Meeting between selected commissioners and interested communities of interest for increased transparency.

Objective 2. Engage and assist the recognized certifying boards in complying with the newly revised *Requirements for Recognition* in order to build value in the Annual Report.

Action/Metrics:

- Develop timelines and policies to allow for achievement of compliance with the revised *Requirements for Recognition* by Q2 of 2020.
- Seek certifying board feedback on the Annual Report by engaging in discussions related to the content of the Annual Report in order to build value in completion of the report by Q2 of 2020.
- Hold a webinar or workshop at the August 2020 meeting of the recognized certifying boards to improve the quality of the submitted annual report.

Goal 2: Emerging Trends: Monitor Trends in the Oral Health Care Field Focusing on Specialty Recognition

Objective 1. Communicate with other ADA commissions and councils to identify trends and develop innovative solutions to issues affecting the profession.

Action/Metrics:

- Participate in a forum with CODA and CDEL to review emerging trends and common goals and to ensure communication to advance the dental profession by Q1 of 2021.
- Investigate whether there is a need in dentistry for the recognition of other areas of clinical areas of interest (subspecialties) associated with the recognized dental specialties by Q3 2024.

Goal 3: Assessment Process Goal: Improve National Commission Processes

Objective 1. Annual Review of National Commission's Policy and Procedure Manual

Action/Metrics:

- Development of rotating schedule to review a set number of policies for potential revision on an annual basis.
- The Strategic Planning and Policy Review Committee will receive and implement strategies based on an annual review provided by the Chair of each Standing and Review Committees of the Commission.
- Develop formatted document outlining instructions for communities of interest to make comments on open applications, with clear instructions on keeping testimony relevant to criteria.
- Creation of ad hoc committee to develop Code of Conduct and Professionalism

Objective 2. Streamline management of National Commission application, review, billing and reporting processes through technology upgrades.

Action/Metrics:

- Investigate the development and costs of implementing the Aptify organizational management system by Q4 of 2021.

Objective 3. Develop and implement policy regarding the Commission's definition, term of service, nomination and appointment of consultants for Review, Standing and Special Committees based on financial considerations and the emerging needs of the specialty community.

Action/Metrics

- Review associated costs
- Determine criteria for value and appropriateness

Goal 4: Financial Goal: National Commission Investigate Potential Sources of Revenue to Offset Operating Expenses

Objective 1: Development and execution of a shared services agreement with the ADA

Action/Metrics:

- Develop and execute a shared services agreement with the ADA by Q1 of 2020.
- Evaluate allocation formula for shared services paid by the National Commission to the ADA and propose revisions as needed, so that it is reflective of the National Commission and the shared services it receives.

Objective 2. At such time as members are added or removed from the National Commission, the National Commission budget shall be reviewed to determine cost/revenue implications to the National Commission with the understanding that the financial obligations of each specialty group to the National Commission may need to be adjusted.

Objective 3. Investigate additional sources of revenue based on products of value to the community.